



QUARTERLY PROGRESS REPORT

Country:	JAMAICA		
Reporting period:	January – March 2011		
Project number and title:	00069205 Support for the Development of National Statistics System		
Project Duration:	2009 - 2012		
Implementing Partner:	The Statistical Institute of Jamaica (STATIN)		
Overall Project Coordinator:	Ms. Sonia Jackson		
Date:	August 12, 2011		
Current year Approved Budget:	US\$233,827.24		
Current quarter advance:	US\$21,709.39	Current qtr exp:	US\$15,368.88
Annual expenditure to date:	US\$15,368.88	Current Year Delivery	6.57%

I. QUARTERLY SUMMARY OF ACTIVITIES

During the first quarter, the project team continued to work on developing the Needs Assessment instrument, which is currently about 80% complete. A Technical Review Committee was established during the period, which conducted a thorough review of the instrument. The instrument is now being amended to incorporate the recommendations from the Committee. The amended instrument is expected to be ready for final review by the Project Board and Technical Review Committee in July 2011. The instrument will then be pre-tested in late August/early September before actual utilization in the field, which is expected to commence in September 2011. The assessment is expected to last through to end of November 2011.

Work is about 30% completed on the Desk Review/Secondary Data collection and the Research Design is about 50% completed and will be reviewed by Technical Review Committee by mid June, 2011.

During the first quarter a Public Sector consultations workshop was held [February 15th and 16th] at The Wyndham Kingston Hotel. This 2-day workshop was attended by 192 participants mainly from MDAs and the UN country team.

A project website was also established during the quarter as part of the advocacy component of the project.

II. RESOURCES AND EXPENDITURE

RESOURCE & EXPENDITURE REPORT BY DONOR - 2011						
DONOR	Responsible Party	Total Budget (US\$)	EXPENDITURE (US\$)			Balance Budget – Tot Exp (US\$)
			Exp Prior Current Qtr US\$	Current Qtr Expenditure US\$	Total Expenditure US\$	
UNDP TRAC	STATIN	233,827.24	-	15,368.88	15,368.88	218,458.36
Subtotals:		233,827.24	-	15,368.88	15,368.88	218,458.36
Totals:		233,827.24	-	15,368.88	15,368.88	218,458.36

PROJECT EXPENDITURE FOR REPORTING PERIOD					
Activity	Requested JA\$	Received JA\$	Date Received	Disbursed by IP	Balance JA\$
Development of framework and structure for NSS	293,527.00	293,527.00	Mar-21-2011	276,386.00	17,141.00
Establishment of Project Team	1,568,052.88	1,568,052.88	Mar-21-2011	1,042,725.02	525,327.86
Subtotal	1,861,579.88	1,861,579.88		1,319,111.02	542,468.86
Total	1,861,579.88	1,861,579.88		1,319,111.02	542,468.86
Cash in hand @ end of reporting period					
Commitments @ end of reporting period					

*The United Nations Operational Rate of exchange for March of J\$85.75 to US\$1.00 was used at the time of processing the request for advance. The UNORE of US\$85.83 was used for conversion of Jamaican dollar expenditure to US dollar.

III. ACTIVITIES AND ACHIEVED RESULTS

Expected Outputs & Indicators	Activities	Results of Activities	Progress Towards Achieving Outputs
<p>OUTPUT 1 Improved range, scope and quality of data and information for social and economic planning including Public Expenditure Reviews and vulnerability assessments and strengthened local government capacity to foster participatory local development</p> <p>Indicator: Increased capacity for data management & analysis</p>	<p>Project team has been established and has been involved in the management, coordination and implementation of project activities.</p>	<p>(1) The Needs Assessment instrument approximately 80% completed (2) Collection of secondary data/desk review which will form part of the assessment, 30% completed (3) The research design about 50% completed, (4) Intensive review of assessment instrument done by Technical Review Committee, (5) Development of project website, (6) Preliminary work on a project Newsletter as part of the advocacy component of the project. (7) The Road Map approx. 30% completed (8) A Public Sector Consultation workshop was held in February 2011.</p>	<p>With the Needs Assessment instrument well advanced in completion it is anticipated that pre-testing and sign-off by Technical Review Committee will take place in late August/early September.</p> <p>Assessment of MDAs will commence shortly after. Assessment of the MDAs is expected to be completed by late November/early December 2011.</p> <p>MDAs will also be requested to start submitting samples of their data set and meta data for internal assessment.</p>

IV. IMPLEMENTATION CONSTRAINTS, RISKS AND LESSONS LEARNT

Implementation Constraints	Significance	Response/Action
<p>Institutional Capacity: Delay in recruitment of the other member of the project team.</p>	Medium	The Statistician will be brought on board by end July.
Risks		Response/Action
<p>Institutional Capacity: STATIN is currently involved in the implementation of Census 2011 and a lot of institutional focus is in that direction.</p>	Medium	With Census 2011 'off the ground', the Director General has been finding additional time to focus with the NSS project team.
<p>Economic: The appreciation of the JS vis-a-vis the US\$ could have a negative impact on the available funds for the project.</p>	Low	Because expenditure on the project has been relatively low the impact of exchange rate changes is expected to be minimal.
<p>Strategic: Stakeholder Relations/Organizational Culture/ Administrative will and buy-in.</p>	Critical	The Project Management Team will manage the process very carefully in order to foster goodwill, ownership and buy-in at all levels among stakeholders.
<p>LESSONS LEARNT:</p>		

V. PLANNED ACTIVITIES (APRIL-JUNE 2011)

Expected Outputs	Planned Activities	Timeframe			Resp Party	Planned Budgets		
		M1	M2	M3		Source of	Budget Desc.	Amount
OUTPUT 1 Improved range, scope and quality of data and information for social and economic planning including Public Expenditure Reviews and vulnerability assessments and strengthened local government capacity to foster participatory local development Baseline <u>Targets/Indicators</u> Baseline targets and indicators will be informed by the evaluation	1.1 Project management and Implementation	X	X	X	STATIN	UNDP	71300	27,177.74
	1.2 Framework and Structure for National Statistics System Development	X	X	X	STATIN	UNDP	71200	44,999.99
Monitoring and Evaluation (Reporting)	Monitoring and Evaluation							
	Monthly Activities Report	X	X	X	STATIN			
	Quarterly report and Work-Plan Updates	X	X	X	STATIN			
TOTAL								72,177.73

Project Management:	Prepared by: <u>V. Ferrero-Sitlerland</u>	Date: <u>August 12, 2011</u>
	Approved by: <u>[Signature]</u>	Date: <u>August 17, 2011</u>

UNDP Resource Persons: Machel Stewart, Programme Advisor – Poverty Keesha Raymond, Programme Analyst – Poverty
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